

JALVAYU VIHAR HOUSE OWNERS WELFARE ASSOCIATION

☎: 040-23058018, 7680953171

To,
The President,
JVHOWA, Kukatpally,
Hyderabad – 500085

AKASH GANGA BOOKING APPLICATION

Dear Sir,

I/We resident(s) of (Name of the Colony) ----- request booking for my/our function as per the following details.

1. NAME OF THE PERSON BOOKING:
2. ADDRESS OF BOOKING PERSON :
3. CONTACT NUMBERS :
4. NATURE OF FUNCTION :
5. DATE & TIME OF FUNCTION : From Date From Time Hrs
To Date..... To TimeHrs. TOTAL NO. OF HOURS:
6. AREAS REQUIRED : HALL/DINING/KITCHEN (**Strike out which is not required**)
(Lawn area in front of Hall is not to be occupied or used for any purpose)
7. NO. OF GUEST EXPECTED : 7(a). NO. OF VEHICLES EXPECTED :
8. NO. OF CHAIRS REQUIRED :
9. REQUIRED/NOT REQUIRED : FLOOD LIGHTS/PA SYSTEM (**Tick whichever is required**)

TERMS AND CONDITIONS

- i) The marriage bands, are NOT permitted to enter the community Hall. **All personnel are to remain within the premises of the booking area.**
- ii) **No Loud Speaker is permitted Only light music can be played, strictly not beyond 10 pm (2200 Hrs.).**
- iii) Bursting of crackers and fire display if any to be done within AG Hall Compound and strictly between 6 am to 10 pm only.
- iv) Usage and Digging in the lawns is prohibited.
- v) Pasting/putting any nails on the walls is prohibited.
- vi) Alternate Stand By electricity arrangement to be made if necessity is felt.
- vii) Community Hall premises area is to be vacated in all circumstances within one hour of the time booked. For period of stay beyond one hour an additional Charges of Rs 1000/- per hour will be charged. This includes removal of all hired items. If it exceeds 3 hours, the rentals will go into next slab.
- viii) In case of booking cancellation before 72 hours of function, 50% of the rental charges will be retained by JVHOWA OR If the cancellation is within 72 hours of function, 100% will be retained. However total deposit will be refunded.
- ix) Person booking Association Community Hall has to ensure that the vehicles are parked only in the parking space provide by the association. In any case the parked vehicle should not disrupt the normal flow of traffic. Parking of vehicles at owner's own risk. All the gates of Jal Vayu Vihar will be closed by 11 PM. Traffic movement is permitted from South Gate Only.
- x) No animals are permitted inside the Community center area.
- xi) A representative of the party booking the Community Hall is to take over the premises before the function. The premises are to be handed over and damages if any, duly signed after the function is over.
- xii) No foreign nationals are permitted inside the Jal Vayu Vihar premises without prior permission.
- xiii) No furniture is provided with the Hall. However Plastic Chairs can be hired at the rates prevailing from time to time.
- xiv) No laying of tables and serving/eating of food is permitted inside the community hall.
- xv) **No Liquor will be served either in booking area (Hall & Lawn). In case any liquor is required to be served due to unavoidable reason, necessary permit from the Excise Authority for serving liquor will be obtained by the member concerned and a copy of the same is required to be submitted much before the function date.**
- xvi) **Plastic Glasses/Bottles/Plates (Disposable) shall not be used in the function for water/drinks/snacks/meals etc. Failing which a penalty of Rs 5000/- will be imposed.**
- xvii) JVHOWA is well within its right to cancel any allocation/booking on a short notice/without any prior information. However, this will be done in exceptional circumstances only.

- Xviii) Cleaning Charges Rs 4000/- will be borne by me which is decided by the Association from time to time.
- Xix) Security guard will be provided for control of traffic and parking. The service is chargeable as per the existing rates shall be paid directly to the Security person.
- XX) Electricity charges Rs 20/- per unit, Surrounding Lights Rs 2500/- and for PA System Rs 2500/- of Community Hall will be borne by me.

I have read and understood the terms and conditions for Akash Ganga usage which are mentioned above and agree to abide by them. I am aware that violation of any terms and conditions will result in the forfeiture of our security deposit.

Date:

Yours Faithfully,

Signature of Applicant

Recommended/Not Recommended

Signature

Member I/C Akash Ganga/Secretary

Date:

Approved/Not Approved

Signature

President

Date:

FOR OFFICE USE ONLY

Note: Please Do Not Collect the Amount Without Approval (To be filled immediately after booking)

Booking Amount Collected Rs Receipt No. Date

Deposit Amount Collected Rs Receipt No. Date

Signature of Clerk

Signature by Treasurer

(To be filled after the completion of Event and at the time of finalization of Account)

1. Electricity Charges Rs		
Meter Reading: Before	After	
No. of Units X Rs 20.00:	X	Rs
2. Chairs in Hall Rental Charges		
No. of Chairs X Amount:	X	Rs
3. Flood Light Charges		Rs
4. Cleaning Charges		Rs
5. Chairs to House Rental Charges Rs		
No. of Chairs X Amount:	X	Rs
6. PA System Charges		Rs
7. Damage Charges if any		Rs
	TOTAL CHARGES	Rs
	LESS DEPOSIT	Rs
	AMOUNT REFUNDABLE/PAYABLE	Rs

REFUNDED/RECEIVED BY CASH/CHEQUE NO DATED Vr No.

Signature of Clerk

Signature by Treasurer